



# Parochial Church Council Meeting.

Wednesday 21 January 2026, 7.30pm

**PRESENT:** Annie Cook. Greg Wilgar-Jones. Katie Law, Steve Matheson, Andrew Barnes, Michael Codner, Peter Chesterman, Karen Chesterman, Dawn Hamilton, Roy White, Sally Simmons, Roy Pitchford, Simon Merrett, Jack Knightly, Graham Hamilton, Shirley Codner .

**Opening Prayer:** GH opened with prayer and a reading from Psalm 1, encouraging us to remain steadfast.

**2. Apologies:** Serena Worth, Mark Alexander

**3. Declaration of conflicts of interest with any items on the agenda :**NONE

**4. Safeguarding update: Mrs Serena Worth**

GH read Serena's report: 2 reports have been followed up

1. No changes

2. Referral made 9.2.25 responses made 9.1.26

Notification of person of concern in local area in October plan in place .

Serena has completed some training and the rest scheduled.

Church website is to be updated and Safe guarding posters and leaflets around church to be updated. There were no further questions.

**5. Minutes of previous PCC meeting 26 November 2025**

No questions or corrections to minutes . MJC proposed PCC accept minutes

P Chesterman seconded. All in favour

**5.1. & Standing Committee 17 January 2026**

Katie asked if Lay minister payment for funeral is a matter for SC to agree. GH has done further research and finds that this is not the case , GH proposes that this payment of £103.00 is made and some arrangement to be made to pay Lay ministers for filling this role in the future ,

**6. Matters arising:** NONE

**7. Health & Safety Update:** tower gate and path incident : Following a fall resulting in a broken arm on the Church Tower Drive way on Christmas eve the concrete gate stop plinth has been removed, the bolt now sits lower in the ground.

**8. PCC casual vacancies-** election . The PCC has a duty (CCR rule M18) to fill casual vacancies which have arisen following the resignation of Matthew Percy and Susie Beauchamp. These appointments will be until the APCM in May when new members can stand for election in the normal way.

GH Proposed vacancies to be filled by Eli Matheson – All in favour

Charlie Beauchamp Majority in favour 1 against.

**9. Vicar's report:**

GH reported a valuable time at the PGP *Deepen* conference with good teaching ,training and opportunity to network with ministers, leaders and members of other Churches.

GH has been in conversation with Fr Matthew Cashmore at St Johns church who is keen to undertake a joint service of some sort possibly at Pentecost. GH will explore this further .

GH reported the 9 page letter from the House of Bishops stating the end of the LLF process in February, and intention to form new working group in November. The CEEC will hold a meeting in Bristol 21 April.

**10. Treasurer's report:** budget amendments, 2025 accounts

GH thanked RP for a clear and helpful presentation to the congregation on Sunday.

RP reviewed the budget 2025 (papers circulated prior to meeting) and reflected that 2025 was a good year for PPT.

RP thanked Steve Matheson and Andrew Barnes with their help in preparing the budget for 2026.

A question was raised about no oil for church boiler in the 2026 budget for 2026 , given it continues to function. Oil system has been used in December and January: if more is needed, Standing Committee will consider, and refer to PCC if necessary.

The Revised 2026 budget was presented for approval GH proposed it should be accepted, Katie Law abstained from vote ( noting that this is regarding her views on the PCC's decision around common fund payment), all others in favour of accepting the budget.

**11. Youth Work Project** - approval of Job description and appeal

GH thanked those who have been keeping the Youth work going and thanks to the working group for their input.

A revised job description had been circulated to the PCC before the meeting.

Points to note being: Role title to be: Family and Youth worker.

Applicant required to subscribe to the EA statement of faith, be a practising Christian.

Creation of a Family Forum to include PCC trustees, both Youth and Children & Family Workers and Young people.

Role to include Young adults and support for parents, especially Fathers and support for Residential planning and steering.

**Discussion of Full or Part time role ( this will of course be finance dependant)**

Some expressed concerns that there role did not justify a full-time appointment, but the large majority favoured seeking a full-time appointment in order to invest properly in the task, and attract the right calibre of candidate. The March PCC meeting will make a final decision in light of congregational response to the appeal, and further refine the job description and person specification.

VOTE: GH proposed looking to advertise for a Full Time Youth and Family worker.

12 In favour, 1 Against, 1 Abstention (SM did not participate).

GH asked if PCC is happy with creation of a Family Forum to include 2 PCC trustees.

The PCC agreed to this.

**YOUTH APPEAL LAUNCH:**

A leaflet to be presented with a short video on 1st Feb

The PCC will look at the target for pledges at next PCC meeting .

All PCC trustees agreed to go ahead with launching fund raising appeal.

GH encouraged the PCC that Prayer is essential and particularly to ask God to raise this person up in preparation for their future at PPT.

**INDICATIVE OUTCOMES** DH asked if this section needed to be included in the paper, following some discussion it was agreed to remove this from the information circulated to the congregation .

**THRESHOLD TO GO AHEAD** : It was agreed that advertising the role should go ahead when 90% of funding has been pledged or donated.

**PERSONAL SPECIFICATION REVIEW:** it was suggested that some kind of requirement for bible training or commitment to do the same should be added.

Should employee be member of PPT ?

Add that applicant should be a Team worker.

GH said that the PCC will return to this discussion in March.

**12. Fabric update: bell tower, welcome desk, church floor, heating**

KL informed us that the Bell ringers want to go ahead with the fund raising for the bell tower, which will not be publicised or actioned until after the Youth Worker appeal has completed .

A new welcome table is being designed and fitted in the church : working party , David Horton Shirley Codner , Barry Newport.

MJC to look at uneven floor in cross aisle of inner north aisle.

Oil heating to continue to be used for the next 6 – 8 weeks; plans to be reviewed in March.

**13. Outreach:** PPT will not be going ahead with Passion for Life at Easter. The outreach Working Group will be meeting in the next few weeks and will update the PCC of plans.

**14.. Church Diary:** date of next meeting 25 March 2026

APCM date to be decided

GH closed the meeting with prayer at 9.15

Minutes approved on 25 March 2026