

MINUTES

Parochial Church Council Thursday 23 May 2024,

Present: Katie Law(KL).Michael Codner(MC).Tim Stephens(TS)Karen Chesterman(KC).Peter Chesterman(PC).Shirley Codner(SC).Graham Hamilton(GH).Dawn Hamilton(DH).Roy Pitchford(RP).Michael Limb(ML).Steve Matheson(SM). Matthew Percy(MP).Roy White(RW).Mark Alexander.

1. Opening Prayer at 7pm:

GH opened the meeting with prayer and a reading from Psalm 138.

GH expressed his thanks to the staff team and visiting clergy, he encouraged us to pray for strength to stand firm, for the Ukraine, Gaza, the UK and for the PCC and our church community.

2. Apologies: : Jill Hosford. Sharon Alexander.

3. Completion of PCC trustee forms

Forms completed by all present and arrangements made to circulate to those not present.

4. Declaration of conflicts of interest with any items on the agenda:

NONE

5. Election of Treasurer, Secretary, Standing Committee:

Treasurer: RP willing to continue – All in favour

Secretary: SC willing to continue– All in favour

Standing Committee: GH,RP,MC,PC,SC,ML – All in favour

6. Notice of Archdeacon's Visitation: 6.30pm Mon 15 July at Abbotsbury

PC and MC to attend

7. Minutes of previous PCC meeting 7 March 2024 & Standing Committee

Corrections – NONE

All in favour – carried – to be Published

8. Matters arising: NONE

9. Vicar's report: health update, Anglican update

GH reported that he had seen consultant on 22nd may. Social distancing to continue for 3 weeks after final treatment on 24th May. Next scan after 6 weeks and ongoing scans.GH is expecting to feel tired but hoping to preach in person on June 30th, he will continue to work as and when energy levels permit.

Announcement 4th June at the Cathedral of new Bishop.

GH may attend some or all of General Synod in person 5-9th July.

GH plans to hold a Congregational meeting September or October .

10. Treasurer's Report: Circulated prior to meeting.

RP reported:

April 2024 – Spending more than income

Gift aid still to come around £6000.00

Legacies helped last year £15,000

Our reserves are healthy with more than 3 months running cost in reserve

Income dropped with drop in congregation numbers.

RP highlighted the need to encourage taxpayers in congregation to fill out gift aid forms.

GH expressed thanks to RP for clear accounts.

11. Common Fund participation figure for submission by 14 June

GH informed that a Participant is an adult who attends at least once a month.
Participants at present 125.

12. Safeguarding, Health & Safety Update:

TS reported that safeguarding training and DBS checks are up to date and in process, TS is encouraged that pastoral team are forwarding low level concerns to him, this shows that the training is working.

SC expressed concern that incident and accident books are not being used, a plan will be put in place to encourage use of these, first aid supplies have been checked.

13. Fabric matters: electrical system test results

Fixed electrical installation test – Unsatisfactory- meaning that we are unable to obtain insurance renewal until works are carried out. Insurance company have given an extension until 30th August 2024.

MC to speak to electrician for a quote for works and to communicate with lighting

13.1. Glass door work start date:

No start date as yet, door handles and decoration to be decided by JH and ML

13.2. Lighting scheme faculty:

We are still waiting for the Chancellors sign off which is likely to be August. We have information of the Give To Go Green initiative whereby the Church of England will match funding digitally raised between Sept and Dec up to £10,000. Camilla will investigate this.

13.3. Bell tower report.

Tower captain Mike Wigney is in receipt of initial bell tower inspection and will now contact structural engineers with knowledge of bell towers to make a more detailed assessment.

13.4. Quinquennial work list

A work list of jobs needing be completed immediately or within the next 12 – 18 months has been circulated and will be worked through by the appropriate volunteers or professionals.

14. Risk assessment and policy reviews- Complaints Policy circulated prior to meeting.

Proposal:

Complaints to be received by Parish Admin, reviewed by standing committee.

Time scale - Confirmation of receipt within 7 days

- Response within no longer than 6 weeks

Majority in favour.

1 member against proposal.

15. Dates for next meeting: 18th July 2024

16. Closing Prayers